In attendance: Jessica Meltzer, Karen Molnar, Esther Rhatigan, Rochelle Peret (via Facetime)

General Meeting (7:04pm)

Minutes: Esther Rhatigan
- January and February minutes uploaded and submitted for review March 16th
- Action – Karen M. would like to have Google Docs access
- Action – Both need review and approval of board

Membership: Esther Rhatigan
- ~ 90
- 3 to be removed after last group email bounced
- 1 new via form mailed in
- 1 new via Facebook
- Action – Esther needs to compare Facebook list to spreadsheet to see if anymore additions need to be made

Financial Report: Kerry Lavallee
- Balance - $774.31
- $165 from raffle
- $0.08 from interest
- TRH balance still outstanding ~ $89
- Kerry needs to buy supplies for Excellent Educator certificates
  - Motioned – Seconded – Approved
- TRH
  - For next year, let’s consider a similar venue with baskets again.
  - The baskets made more than the food.
  - Chefie’s, The Other Place, Dragon 88
  - And, we’re doing pies in fall

Communications: Rochelle Peret
- Bancroft Horizons Program
  - Asking to be added to our website
  - Weekend program - Theater for kids with special needs
  - Action - Post to Facebook
Public Relations: Karen Groccia (submitted via memo, read by Jessica M.)

- March Meeting
  - PR sent to all newspapers, town, schools, out on Facebook, up on website

- Excellent Educator
  - Flyer forwarded to Michelle Mancini and Karen Molnar
  - Scheduled to be “snail mailed” to all SPED/504 families this week (week of Mar 25-29) – Thank you to both for this!
  - Will be posted on Facebook and website by Mar 30.
  - Link will also go up on the website by Mar 30, to be ready for submissions.
  - Set up Ex Ed nomination form on Google with spreadsheet for responses.

- Person Centered Planning/April Meeting
  - Flyer – will be posted on March 28 on website, Facebook, and sent out to newspapers, town
  - Remaining PR for this meeting/PCP presentation will go out to schools, newspapers, towns, etc. on normal schedule.
  - Night of the meeting, I will be available early for set up and tech support.

Pupil Personnel Services: Karen Molnar

- Excellent Educator forms will be going out

- Goofy Sock day for Down Syndrome Awareness Day – 3/21, was learned about late last week
  - Next year we could encourage taking part beforehand

- Two scholarship applicants
  - One who never received services
    - Rescinded her application when she realized her mistake

Old Business:

- Excellent Educator
  - Ace is only principal to respond to presenting them
  - Diane and John are still outstanding
  - Deadline April 26th
  - Action – Jessica to reach out to Diane and John again

- Scholarship
  - Deadline is May 10th
  - Action – Post about it on Facebook and email about it

- PCP Presentation
  - Only need a projector
  - W. Boylston never got back to us

- BES’ Bingo Night
  - Angela volunteered to run it
  - Action – Rochelle to reach out to Angela. She told Kara.

- Payment issues with Texas Roadhouse Fundraiser
  - TRH contact out on maternity leave

New Business:

- Kindergarten Info night - who’s speaking - any materials needed?
  - Last year was last minute
  - Still don’t have date
  - Action – Kerry will contact Ace about when it is
  - Action – Karen M. will check on Berlin

- Tahanto Hearts
o **Action** – Rochelle to share from their Facebook page
  - Refresh day was a success for the middle school
    o Bob Ross in particular
  - **Boston Children’s Museum and Acton Discovery Museum sensory nights**
    o **Action** – Esther will post to Facebook when they happen again

**School Meeting Reports**

*No reports this month*
- BES School Council
- BMS School Council
- BES PTO
- LINK
- Boylston/Regional School Committee
- Tahanto PTO

M/S/P to adjourn 7:49pm. Meeting adjourned.

Submitted by Esther Rhatigan

Approved:

___ Rochelle Peret, Co-President  
___ Jessica Meltzer, Co-President  
___ Karen Groccia, Vice President  
___ Kerry Lavallee, Treasurer  
___ Esther Rhatigan, Secretary